

# CaYPT Committee Recruitment Job Descriptions

Feb 2024

## Information Team Member

**Number of Positions:** 3

**Job Description:**

The CaYPT information team develops, maintains and operates the CaYPT Management System (CaYPTMS). Applicants should be proficient in computer science and in particular web development. Applicants will be required to pass a technical interview by the information team lead.

**Time Commitment:** 4 hours per week Jan to Mar, 1 hour per week rest of the year.

**Supervisor:** Jerry Zhao (CaYPT Information Team Lead)

**Open to Current CaYPT Participantes?:** No

## Web Designer

**Number of Positions:** 2

**Job Description:**

CaYPT web designer is responsible for front end development of the CaYPT website (caypt.org) with the aim of improving the visual aesthetics of the webpages. Applicants are required to have some prior experience in front end web development and should demonstrate interest and skills in visual art/design. Experience with Wordpress and Divi are preferred.

**Time Commitment:** 1 hour per week + committee meeting time (no more than 1.5 hours per two weeks)

**Supervisor:** Jim Chen (Director of CaYPT)

**Open to Current CaYPT Participantes?:** Yes

To apply please email your CV/resume to [caypt@stemfellowship.org](mailto:caypt@stemfellowship.org)